

MONTESSORI 31 SCHOOL REOPENING PLAN 2020- 2021

- Dr. Sharon Banks-Williams
- **Principal**
- Mrs. Cara Caico
- **Assistant Principal**





Dr. Sharon Banks-Williams, Principal

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Mrs. Cara Caico, Assistant Principal

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Ms. Karin Aperia, Principal's Secretary

Kaprea@yonkerspublicschools.org

Mrs. Margaret Brady, School Nurse

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School Phone Number: (914) 376-8623

School Website

<https://www.yonkerspublicschools.org/montessori31>

HEALTH AND SAFETY THE HEALTH AND SAFETY OF THE ENTIRE MONTESSORI 31 LEARNING COMMUNITY BEGINS AT HOME. ASSESS YOUR WELLNESS AND/OR YOUR CHILD'S WELLNESS.

- Begin screening at home. Parents are responsible for checking their child's daily temperature and completing the health screening questionnaire.
- Parents/guardians are to complete the Daily Attestation Form (health survey) for each child. Parents/Guardians must inform the school in the event of health status changes. The Daily Attestation Form may be completed via App (when available), online and emailed to **mbrady@yonkerspublicschools.org**, or brought into your child's teacher. All Daily Attestation Forms will be maintained on file in the school office. Any responses of "yes" on the Daily Attestation Form will be referred to the School Health Office.
- Daily temperature screening will occur upon entry to Montessori 31. Appropriate Face Coverings must be worn. The School Nurse will be the school COVID-19 Coordinator and will monitor community and school spread of virus. The Nurse's office will have an Isolation Space in the event a student or staff member needs to be isolated.
- School entry times will be staggered in compliance with Social Distancing Guidelines, to facilitate temperature screenings and collect Daily Attestation Forms brought to school. Students only (Parents/Visitors not allowed to enter) will enter through the designated entrance of the building for a temperature screening as follows:

ARRIVAL/ DISMISSAL/ LUNCH



CLASS	DROP OFF-ARRIVAL LOCATIONS and TIMES	Pick up -DISMISSAL LOCATIONS and TIMES	LUNCH Cafeteria / Grab and Go
PRE-PRIMARY			
Mrs. Avila	8:35 a.m Pre-Primary Door	Main Door 2:45 p.m.	11:35-12:05 p.m.
Mrs. Prattella-Dorazio	8:35 a.m Pre-Primary Door	Main Door 2:45 p.m.	11:35-12:05 p.m.
Ms. Mante	8:35 a.m Pre-Primary Door	Pre-Primary Door 2:45 p.m.	11:35-12:05 p.m.
Mrs. Lyle	8:35 a.m Pre-Primary Door	Pre-Primary Door 2:45 p.m.	11:35-12:05 p.m.
PRIMARY			
Mrs. Cavallo	8:40 a.m Main Door	Intermediate Door B 3:05 p.m.	11:35-12:05 p.m.
Mrs. Comiskey	8:40 a.m Main Door	Intermediate Door B 3:05 p.m.	11:35-12:05 p.m.
Mrs. Corrigan-Connel	8:40 a.m Main Door	Special Stars Door 3:05 p.m.	11:35-12:05 p.m.
Ms. DeDonato	8:40 a.m Main Door	Pre-Primary Door 3:05 p.m.	11:35-12:05 p.m.
Ms. Rivas	8:40 a.m Main Door	Special Stars Door 3:05 p.m.	11:35-12:05 p.m.
Mrs. Umrichin	8:40 a.m Main Door	Pre-Primary Door 3:05 p.m.	11:35-12:05 p.m.
INTERMEDIATE			
Mrs. Butler	8:25 a.m Intermediate Door A	Intermediate Door B 2:45 p.m.	12:05-12:35 p.m.
Mrs. Kennedy	8:25 a.m Intermediate Door A	Intermediate Door A 2:45 p.m.	12:05-12:35 p.m.
Mrs. Martinez	8:25 a.m Intermediate Door A	Intermediate Door A 2:45 p.m.	12:05-12:35 p.m.
Ms. Silva	8:25 a.m Intermediate Door A	Intermediate Door B 2:45 p.m.	12:05-12:35 p.m.
SPECIAL STARS			
Mrs. Garbowski	WALKERS : 8:25 a.m. Special Stars Door	Special Stars Door 2:45 p.m.	12:05-12:35 p.m.
Mrs. Rossi		Special Stars Door 2:45 p.m.	12:05-12:35 p.m.
Ms. Sherman	VANS: 8:50 a.m. Special Stars Door	Special Stars Door 2:45 p.m.	12:05-12:35 p.m.
Mrs. Singleton		Special Stars Door 2:45 p.m.	12:05-12:35 p.m.

BUS STUDENTS

PLEASE BE SURE TO HAVE CHILDREN ARRIVE TO THEIR BUS STOPS WITH THEIR MASKS ON

- Bus arrival
 - Students will arrive to school and enter through the main doors
- Bus dismissal
 - Students will be called by bus to line up on the floor markers in the main hall, then walked directly out to their bus.



LOGISTICS



- Face Coverings must be worn for the entire school day.
- Face Mask Break areas/times will be provided
- Health and hygiene protocols will be followed as applicable to student individual needs
- Student/Staff safety protocols will be followed in accordance with the YPS reopening plan
- Classrooms will be arranged to maintain social distancing between students and staff
- Visual aids/Signage illustrates appropriate spacing and traffic flow throughout school building (e.g., designating hallways or entrances as one-way), the signage will be age/grade appropriate
- For safety reasons, visitors to the building will be restricted to only necessary/emergent situations
- In-person student drop-off or pick-up is restricted to one parent or caregiver. Parents/Care-givers should refrain from early sign-outs. Pick-up should be during designated dismissal times only.
- Please schedule all appointments/activities for hours outside of your child's school schedule. In the unlikely event of a situation requiring an early student sign-out. Only one parent/caregiver will be allowed to enter the building through the Main Entrance.
- Parent/Caregiver must adhere to a temperature screening and show a government issued picture identification • Please be mindful that offices must also adhere to social distancing guidelines, so you may have to wait outside
- Student sign-outs will not be permitted after 2:30 p.m.

FACILITIES



- Hand sanitizing stations are located throughout the building. Frequent hand washing is encouraged
- Visual aids/Signage illustrates appropriate spacing and traffic flow throughout school building (e.g., designating hallways or entrances as one-way), the signage will be age/grade appropriate
- Classrooms will be arranged to maintain social distancing between students and staff. Student/Teacher desks will face one direction
- Physical education classes will be outside whenever possible. Floor spots for inside physical education classes adhering to the extended social distancing guidelines. The gymnasium floor will have specific markings to that follow social distancing guidelines
- Students will remain in assigned classrooms whenever possible, wherein other staff will rotate into classrooms. Extra-curricular classes will take place in the students' classroom whenever possible.
- Activities that do not allow for social distancing, including assemblies and not limited to in-person field trips and large group use of playground equipment simultaneously will be suspended. Outdoor spaces will be utilized whenever possible
- Social distancing to be practiced in all student restrooms. Handwashing signage in restrooms will serve as a reminder of appropriate handwashing procedures
- All drinking fountains will be turned off. Students are encouraged to bring in their own bottled water. Filtered bottle filling units are to be installed in every YPS building.
- All emergency drills (including but not limited to fire drills, lock down procedures, evacuations, etc.) will be practiced in the safest way possible. As per Yonkers Public Schools reopening plan, CDC guidelines, NYS Health Department: Classrooms with windows-Windows will be functioning and open for proper circulation and air flow. Classrooms without windows will have appropriate ventilation for appropriate air circulation Classrooms without appropriate ventilation will not be used for instructional space

NUTRITION



- The YPS Food Services will provide daily breakfast and lunch to all students who want to participate. Students may receive at least one hot meal daily.
- Students bringing their own lunch must do so in a disposable bag.
- Lunch will be scheduled either in classrooms or in the cafeteria on a rotating schedule. Social distancing protocols will be adhered to in the cafeteria.

TRANSPORTATION



- Parents/Care-givers are required to insure their children are not experiencing COVID-19 symptoms and complete the Daily Attestation Form before boarding the YPS school bus.
- Sick students should not come to school
- YPS will provide transportation services to all eligible students. Buses will be cleaned and disinfected using CDC and DOH recommended products.
- Face coverings must be worn while boarding, riding and disembarking YPS school busses
- Social distancing protocols must be followed at bus stops, while on the bus and when arriving and departing the school
- Siblings and students residing in the same household that are eligible for district transportation may sit together
- Parents/Care-givers may consider walking or transporting their children to school to reduce density on busses

SOCIAL AND EMOTIONAL WELL-BEING



Pupil Support Team Members (School Social Worker, School Psychologist, and Nurse) will be available to address students' needs and prepare socially responsive support systems.

Student and Parent Virtual Orientations and Presentations will be held prior to school opening and throughout the school year

TEACHING AND LEARNING



As Montessorians, we teach our community to be prepared for an ever-changing world. We are on the front lines of fighting for equity for our children and families. We are working diligently to figure out how to fully implement Montessori in a way that leads to equitable outcomes for all learners.

- Digital instructional platforms will be used for remote learning.
- PK-K will use SeeSaw.
- Grades 1-6 will utilize Microsoft Teams. These instructional platforms will be used during in-person, hybrid and 100% remote models
- Social distancing markers will be used for classroom seating. Students will put all their items in their desks and jackets on the back of their chairs to eliminate the use of cubbies and/or lockers
- As per NYSED guidelines, Next Generation Learning Standards and appropriate curriculum will be utilized
- All instructional experiences will be inclusive, culturally responsive and consider the academic and social-emotional needs of all students
- Students will receive instruction and support services as per grade level requirements, IEP indicators and multi-language learner needs
- Co-curricular programs (art, music, physical education, technology, etc.) will be scheduled and administered following social-distancing and safety protocol guidelines in accordance with NYSED regulations
- In a hybrid model, Flexible Wednesdays will be used for professional development, lesson planning, and student supports

HYBRID INSTRUCTION



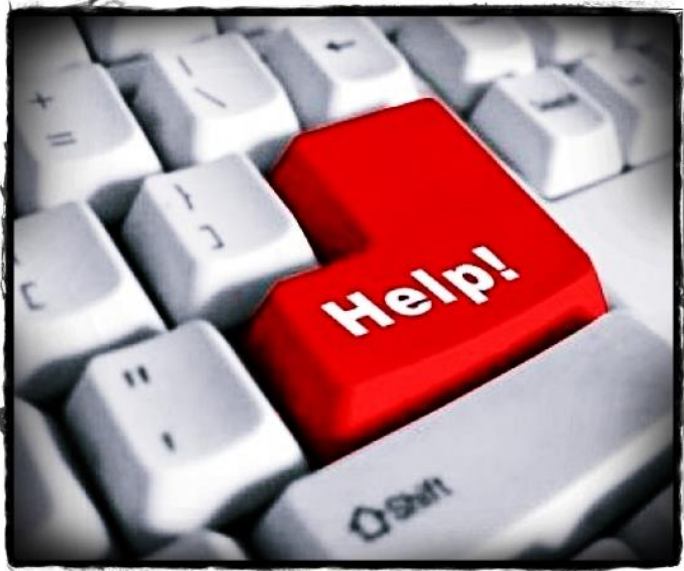
- Students receive instruction in school at least 2x per week (excluding holidays)
- Schools may stagger dismissal, and transitions
- Remote learning takes place on the day's students are not in a school
- Related services may be provided in-person or remotely
- Social emotional learning and supports are integrated into the instructional program and may be delivered in-person or remotely
- Students will be divided into 4 letter cohort groups A -D (Siblings will be placed in the same cohort by the Board of Education)
 - Cohort A will attend school Monday and Tuesdays (excluding holidays)
 - Cohort B will attend school Thursdays and Fridays
 - Cohort C will attend school Mondays, Tuesdays, Thursdays and Fridays
 - Cohort D have opted for 100% remote instruction

100% REMOTE INSTRUCTION



- Students receive instruction remotely 5x per week (excluding holidays)
- Related services are provided remotely
- Social emotional learning and supports are integrated into the instructional program and are delivered remotely
- Wednesdays are for teacher follow-up with students and families, as well as, professional development
- Microsoft Teams will be used as the platform for grades 1 through 6
- Seesaw will be used as the platform Pre-Kindergarten and Kindergarten

TECHNOLOGY SUPPORTS



- Technology Supports The district provides support for technical issues through several means. The district Technology Department Help Desk is accessible during business hours through email helpdesk@yonkerspublicschools.org and by phone (914) 376-8637.
- The District Instructional Technology office is also available by phone to assist families and teachers (914) 376- 8280. Other supports include:
 - Assistance with log on and password issues
 - Assistance with devices and instructional technology
 - Videos posted for families, students and teachers on the Distance Learning website and individual school websites providing instruction on accessing district programs, including Microsoft Teams and Clever, the district's instructional technology single-sign on system
 - Technicians are assigned to school buildings to provide support
 - Library Media Specialists and technology liaisons are available to support students and teachers in the schools
 - District technology staff loaning laptops to families in the main atrium of the Yonkers Public Library and District building are easily accessible to the public

ATTENDANCE



- Per NYSED guidance district policies and procedures must focus on the academic consequences of lost instructional time and address absences before students fall behind in school.
- Teachers will track attendance in PowerSchool, whether students are attending at schools or engaging from home
- The primary classroom teacher of grades PK-6 will take attendance on a daily basis.
- For students engaging from home, the District recommends teachers give a daily attendance assignment or exit ticket in Microsoft Teams, then mark students that complete the assignment as engaged in PowerSchool Chronic Absenteeism
- Reports are readily available in PowerSchool to assist schools in identifying students at-risk of chronic absenteeism, to develop interventions, problem solve with families, and improve attendance
- Individual school plans will include additional details on systems and processes for detection and all conversations, meetings, and other forms of communication will be documented on "Log Entries" on the student's page in PowerSchool